

Action Auction  
1223 Central Parkway  
Cincinnati, OH 45214  
Phone: (513) 345-6530  
Email: actionauction@cetconnect.org



**ITEM NO:** \_\_\_\_\_

**Office Use Only**

DONOR ID: \_\_\_\_\_  
GOOGLEDOC: \_\_\_\_\_ ALLEGIANCE: \_\_\_\_\_  
TAGGED: \_\_\_\_\_ LOCATION: \_\_\_\_\_  
SCRIPT: \_\_\_\_\_ PHOTO: \_\_\_\_\_

**May 3 – May 7, 2023**

**COMPANY NAME:** \_\_\_\_\_  
**CONTACT/INDIVIDUAL DONOR:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**PHONE:** (\_\_\_\_\_) \_\_\_\_\_ **EXT.** \_\_\_\_\_ **CELL:** (\_\_\_\_\_) \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_  
**WEBSITE:** \_\_\_\_\_  
**SIGNATURE OF DONOR:** \_\_\_\_\_ **ANONYMOUS?**  Yes  No

**ITEM NAME:** \_\_\_\_\_

**ITEM VALUE:** \_\_\_\_\_

- CASH     MERCHANDISE     TICKETS  
 GIFT CERTIFICATE /CARD  
 PLEASE CREATE CERTIFICATE

**EXPIRATION DATE** \_\_\_\_\_

**ITEM STATUS:** Please check ONE:

- Item is ENCLOSED  
 I will MAIL OUT the item  
 I will DROP OFF the item at the station  
-Item can be dropped off  
-Hours: Monday-Friday 9AM-4PM  
 Item needs to be **PICKED UP**  
**\*Delivery, if possible, is appreciated\***

**PLEASE COMPLETE THE FOLLOWING SECTION TO HELP US PROMOTE YOUR ITEM – BE CONCISE & ACCURATE**

\_\_\_\_\_  
\_\_\_\_\_

**PLEASE EXPLAIN ANY RESTRICTIONS:**

\_\_\_\_\_

**Please Note:**

1) **Action Auction reserves the right to accept or reject any item or service donation. Once donated, Action Auction holds all rights to determine placement and advertising for each item. Items will be photographed for advertising purposes.**

2) DONOR WARRANTS: that it is the true and lawful owner of and has full power to donate the merchandise and that any and all warranties as to the merchandise shall accrue to and be enforceable by the winning bidder.

3) Unless Action Auction is notified, photos from your website may be used to promote your donation.

PUBLIC MEDIA CONNECT

